

Leavenheath Parish Council
12 Doughton Road, Kelvedon, Colchester CO5 9RR
Tel: 01376 425744 Email: Clerk@leavenheath-pc.gov.uk

AGENDA and SUMMONS

For the **MEETING** of the **PARISH COUNCIL**

To be held on Wednesday 16th September 2026 at **7.00 p.m**
at Leavenheath Village Hall and by Video Conferencing.

Before the start of the meeting there will be a public forum allowing Parishioners 3 minutes per person to speak.

Please email the Clerk if you would like a video link. Any requests should be received by 1.00 p.m. on the day of the meeting.

Detailed Minutes will be available as usual.

1. Apologies
2. Declaration of Interest by Councillors
3. Minutes of 1st July 2026
4. Matters Arising from the Minutes
5. Updates from the Community, Organisations and Wardens.
Reports would be appreciated ahead of the meeting.
6. Babergh District Council Report
7. Suffolk County Council Report
8. Village Hall – Contribution to hard surface bays
9. Village Green including updating and registering the lease
10. Highways including report of site meeting
11. Planning – Report on Decisions from the Planning Authority. Report on observations to the application to extend 18 Edies Lane, additional information at 30 Edies Lane, to extend property and convert garage at 4 The Green, entrance drive and summerhouse at Oak Cott, Breach Grove. Consider tree application - 16 Maple Way. Any other urgent Planning items including Bramford to Twinstead Community Fund.
12. Leavenheath Events – Request by L/Events CIC for the PC to fund a cash prize for Bingo.
13. Correspondence including walks leaflets and trees on Wrights Way near walkway to Sweet Briar Close.
14. Finance – Report on bank balances and pre-agreed payments. Review of Risk Management Policy (on PC website). Review of Asset Register (on PC Website) and Insurance. Internal Audit Report. Review of effectiveness of Internal Audit and appointment of Auditors. Schedule Annual Review of Policies at November PC Meeting. Any other urgent financial matters.
15. Ideas to improve the Village
16. Maintenance of Village Assets
17. Reports and questions from Chair and Members
18. The next PC Meeting is scheduled for 4th November 2026.

Debbie Hattrell - Clerk to Council